



Quick Guide

Foxit® Reader

For Windows

Microsoft® Partner

Gold Independent Software Vendor (ISV)

©2013 Foxit Corporation. All rights reserved.

Contents

Contents	II
About Foxit® Reader 6.0 Beta	1
Installing and Uninstalling	1
• Windows System Requirements.....	1
• How to Install	2
• How to Uninstall.....	6
New Features	7
• Free Create PDF.....	7
• Ribbon Toolbar (Newly designed Office 2013 type toolbar)	8
• View PDF Portfolios:.....	9
• Stamp a PDF.....	9
• Send to Evernote.....	9
Contact Us	11

About Foxit® Reader 6.0 Beta

Foxit® Reader 6.0 is Foxit's flagship product. Besides retaining all the popular features, the product has been upgraded with easier ways to create PDF files, ribbon toolbar mode, viewing a PDF portfolio, stamping a PDF and sending to Evernote, and more which will bring you a brand-new reading experience and enable your PDFs more professional.

In this Quick Guide, we will concentrate on introducing the new features to enable you to quickly master those intelligent functions which will make your PDF viewing more specialized, professional and nicer than before.

The following are the new features of Foxit Reader 6.0 Beta.

1. Offers five different ways to create PDFs.
2. Supports ribbon toolbar mode.
3. Supports viewing PDF portfolios.
4. Creates custom stamps and reviews PDF files by stamping.
5. Supports sending PDF documents to Evernote as an attachment.

Installing and Uninstalling

Windows System Requirements

Foxit® Reader runs successfully while the computer meets the following system requirements. We strongly recommend you to check your system configuration. You may not be able to use Foxit Reader, if your computer does not meet these requirements.

Operating Systems

- Microsoft Windows® XP Home, Professional, or Tablet PC Edition with Service Pack 2 or 3 (32-bit & 64-bit).
- Windows Vista® Home Basic, Home Premium, Business, Ultimate, or Enterprise with or without Service Pack 1 (32-bit & 64-bit).
- Windows 7 (32-bit & 64-bit).
- For users utilizing the Active Directory Rights Management Service and SharePoint integration capability, Windows 7 or Windows Vista with Service Pack2 (SP2) is required.

Recommended Minimum Hardware for Better Performance

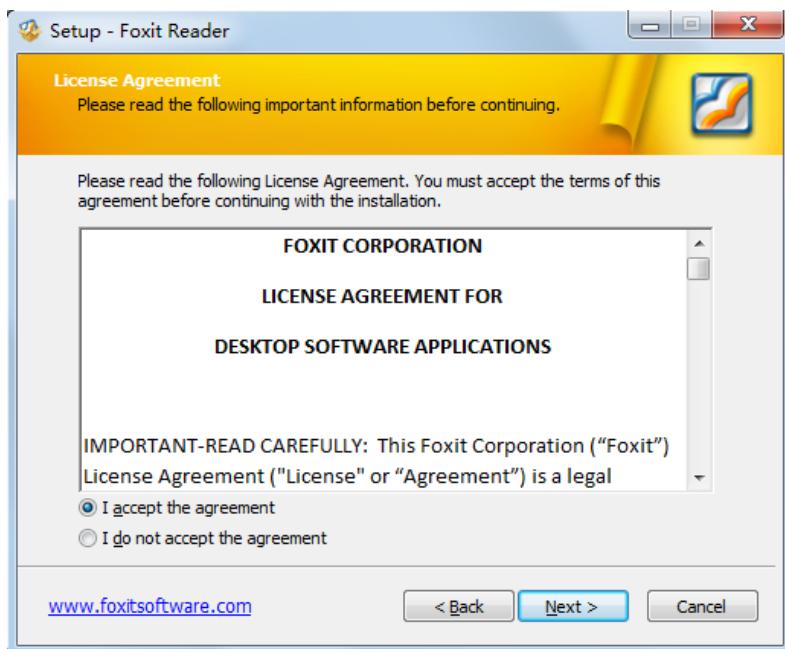
- 1.3 GHz or faster processor.
- 64 MB RAM (Recommended: 128 MB RAM or greater).
- 52 MB of available hard drive space.
- 800x600 screen resolution.

How to Install

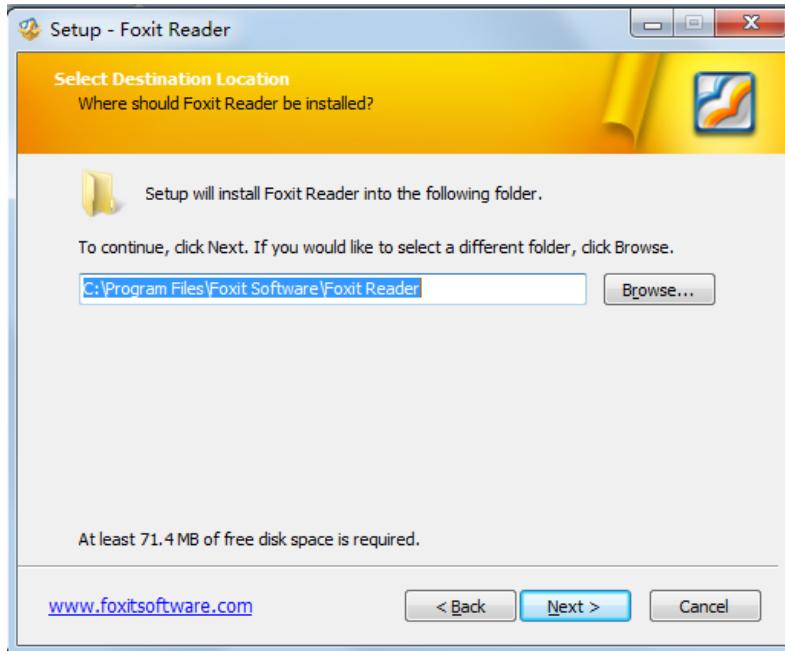
- Double-click the downloaded file and the Install Wizard will start. Click **Next** to continue.



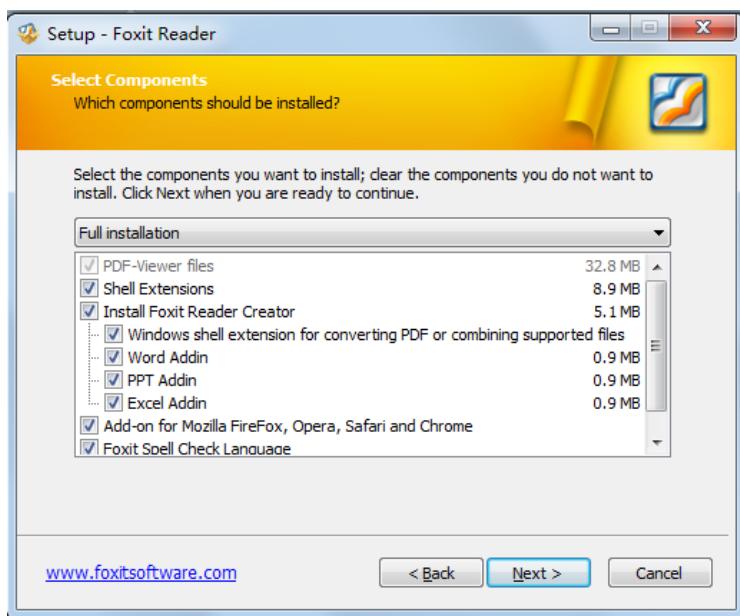
- In order to install Foxit Reader on your system, you are required to accept the terms and conditions of Foxit's License Agreement. Please read the Agreement carefully and then check **I accept the agreement** and click **Next** to continue. If you choose not to accept, please click **Cancel** to exit the installation.



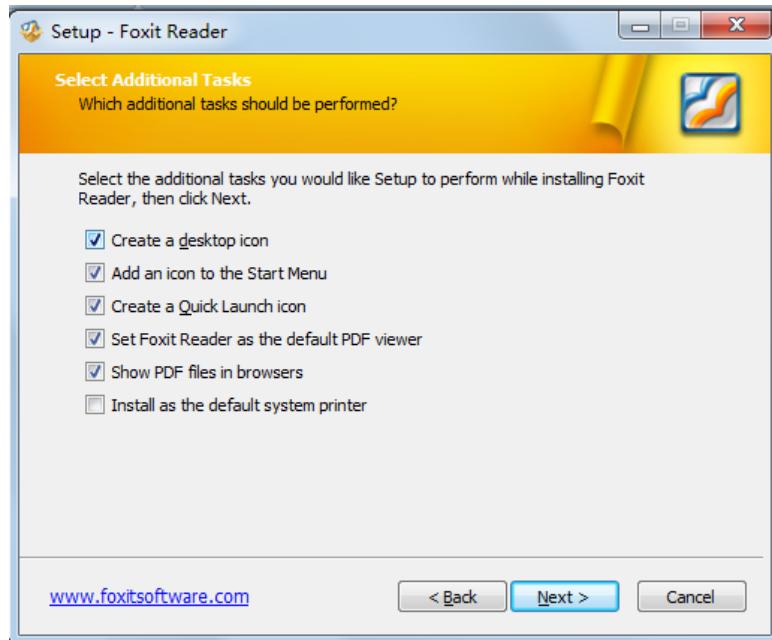
- Foxit Reader will be installed under the default path: C:\Program Files (x86)\Foxit Software\Foxit Reader. If you want to change the location, please click **Browse** and set the installation path.



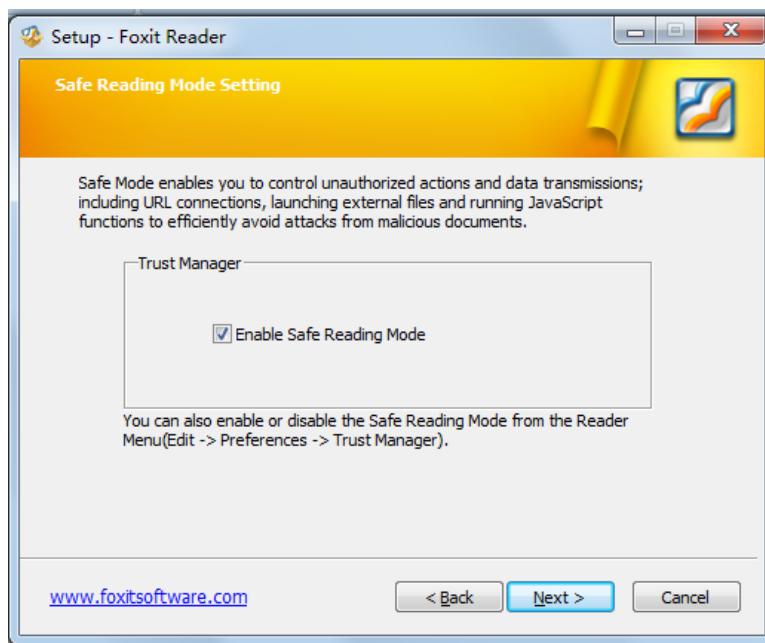
- You will be given a chance to install optional components and plug-ins. Please check the corresponding option according to your requirements.



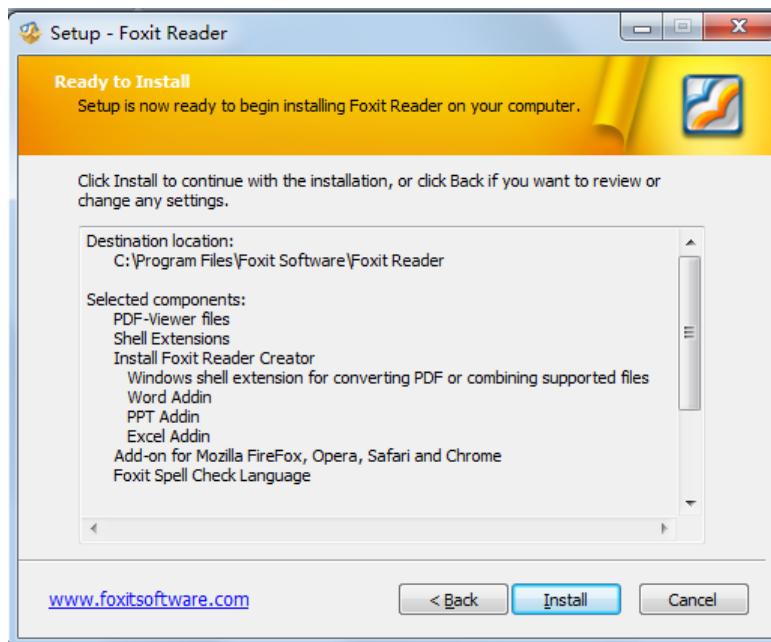
➤ Select the additional tasks you would like to perform while installing Foxit Reader 6.0 Beta, then click **Next**.



➤ If you want to set Safe Reading Mode during installation, please check the Enable Safe Reading Mode as the following picture showed.



- Check the installing information in the following box. Then click Install. If you want to change the settings, please click back to return.



- Finally, a message will appear to inform you the successful installation. Click **Finish** to complete the installation.



■ How to Uninstall

Please do one of the following to uninstall:

- Click Start > Programs > Foxit Reader > Uninstall.
- Click Start > Settings > Control Panel > Add or Remove Program and select Foxit Reader to uninstall.
- Double click the file uninstall.exe under Foxit Reader installation directory
Drive name: \...\Foxit Software\Foxit Reader\.

New Features

Free Create PDF

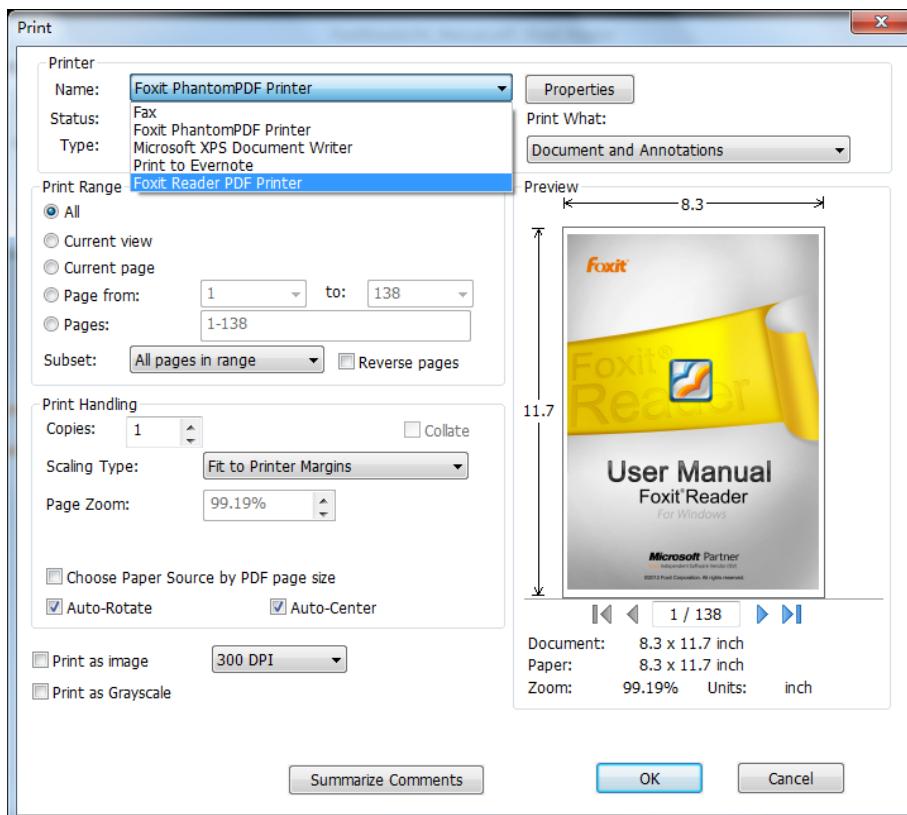
You can easily create PDF files from files in other formats using Foxit Reader 6.0 Beta. Here are multiple ways for your choice:

1. Drag and Drop:

- Open/ launch Foxit Reader application.
- Drag and drop the file in other formats to Foxit Reader interface.

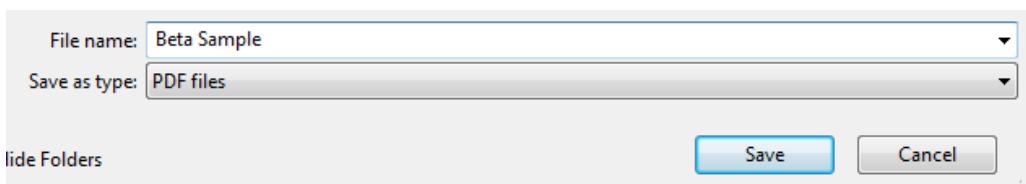
2. Virtual Printer:

- Open file in any other format such as word and click Print.
- Click File menu and select Print. In the pop-up Print window, select Foxit Reader PDF Printer as your virtual printer option (as shown below):



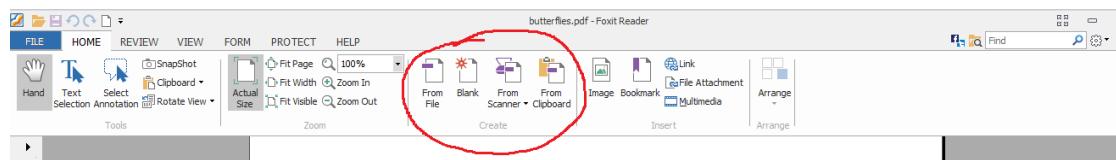
- The file will be converted to PDF type and you can Save it at the desired location:

FOXIT READER 6.0 Beta Quick Guide



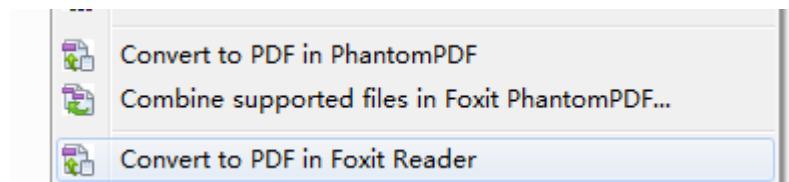
3. Use toolbar:

- Use Create tabs from the toolbar to select the file in other formats or scanned documents, and open it in Foxit Reader as shown below:



4. Right-click the file:

- Right click on the file you need to convert to PDF.
- Select Convert to PDF Foxit Reader option:



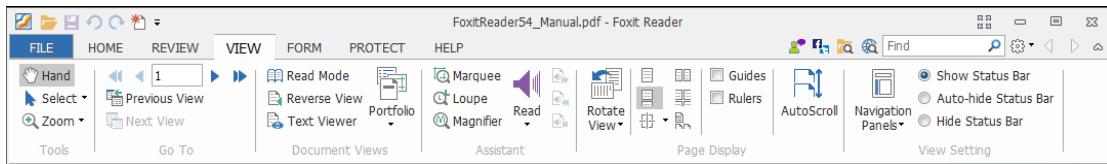
5. Convert with office add-in:

- Open an office format file, you can see Foxit Reader PDF add-on on the toolbar.
- Select 'Foxit Reader PDF' tab and select Create PDF to convert the office format file to PDF type:



Ribbon Toolbar (Newly designed Office 2013 type toolbar)

Foxit Reader 6.0 designs a new type toolbar where different tabs are located at hand. You can browse through tabs, like Home, Review, View, Form, etc., and just check the functions you need(shown below).



⊕ View PDF Portfolios:

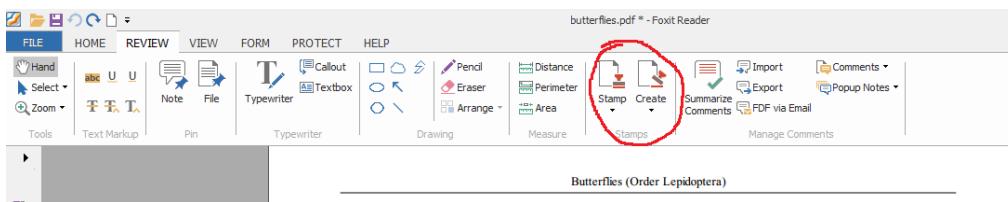
You can view and print PDF portfolios and search keywords in PDFs in the portfolio. Check if viewing, printing, and searching in portfolios work seamlessly and it's easy to navigate through.

- Download a Sample PDF portfolio (preferably with files in different formats).
- Open it in Foxit Reader by right clicking and "Open with Foxit Reader 6.0".
- Navigate through different files in the portfolio.
- Search in portfolio by typing keywords in Find box in top right corner or using shortcut keys CTRL+F.

⊕ Stamp a PDF

Choose from a list of predefined stamps or create custom stamps for stamping a PDF. All the stamps that you import or create are listed in the menu of Stamp Tools and Stamps Palette.

- Choose Review > Stamp > Show Stamps Palette:

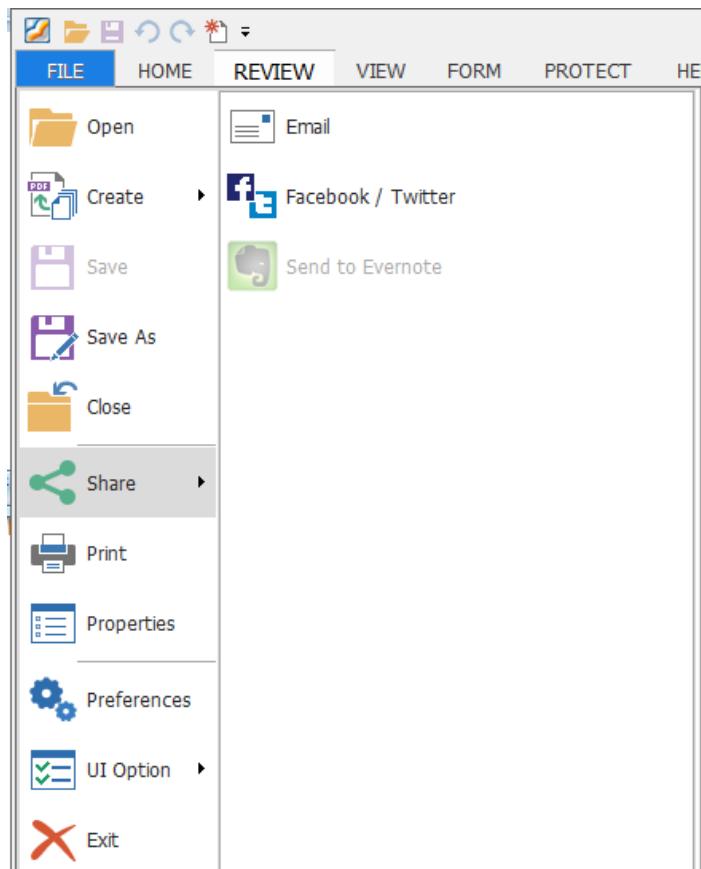


- In the Stamps Palette, select a stamp from the desired category – Standard stamps or Signature stamps.
- Click the document page where you want to place the stamp, the stamp will appear on the clicked location.

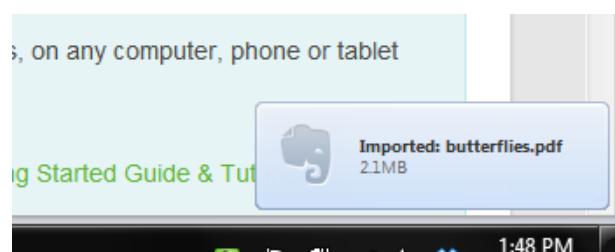
⊕ Send to Evernote

Directly send current PDF document to Evernote as an attachment.

- Prerequisites – You should have an Evernote account from
<https://www.evernote.com/Registration.action>
Download and install – <http://evernote.com/evernote/?file=Win&btn=grey>
- Open a PDF file and edit.
- Choose “Send to Evernote” in the File menu on top left corner (shown below)



- You should get an import confirmation on the bottom right corner:



Contact Us

Feel free to contact us should you need any information or have any problems with our products. We are always here, ready to serve you better.

- **Office Address:**

Foxit Corporation
42840 Christy Street, Suite 201
Fremont, CA 94538
USA

- **Mailing Address:**

Foxit Corporation
42840 Christy Street, Suite 201
Fremont, CA 94538
USA

- **Sales:**

1-866-680-3668 (24/7)

- **Support:**

1-866-MYFOXIT or 1-866-693-6948 (24/7)

- **Fax:**

510-405-9288

- **Website:**

www.foxitsoftware.com

- **E-mail:**

Sales and Information - sales@foxitsoftware.com

Technical Support - support@foxitsoftware.com

Marketing Service - marketing@foxitsoftware.com